



# APPRAISER LICENSE RENEWAL FORM

State of Utah  
Department of Commerce  
Division of Real Estate

Please complete (type or neatly print), sign and submit this **form** along with copies of **CE certificates** (if applicable), non-refundable renewal **fee**, and not-refundable **late fee** to the Utah Division of Real Estate by fax, mail, or in person at the address below.

**\*\*Licenses expired for more than 12 months are not eligible for reinstatement and Utah law requires that licensees reapply as a new applicant.\*\***

Name: \_\_\_\_\_

License #: \_\_\_\_\_ Expiration: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

APPLICATION FOR: ( ) Licensed Appraiser ( ) Certified Residential Appraiser ( ) Certified General Appraiser

( ) Check ( ) Visa ( ) MasterCard ( ) American Express	
Make checks payable to: Utah Division of Real Estate	
Card # _____	Expires _____
Signature _____	

**\*\*WARNING: Failure to accurately answer ALL questions may result in the loss or restriction of your license\*\***

- |    | YES                      | NO                       |   |
|----|--------------------------|--------------------------|---|
| 1. | <input type="checkbox"/> | <input type="checkbox"/> | During the past two years, have you had a license or registration of any kind in appraisal, mortgage, real estate, or any other occupation/profession, denied, restricted, suspended, placed on probation, or revoked?  |
| 2. | <input type="checkbox"/> | <input type="checkbox"/> | During the past two years, have you resigned, surrendered or allowed a professional registration, license or certificate to expire, while under investigation or while action was pending against you by a government agency?   |
| 3. | <input type="checkbox"/> | <input type="checkbox"/> | Is any investigation or disciplinary action CURRENTLY pending against you by any government agency?   |
| 4. | <input type="checkbox"/> | <input type="checkbox"/> | Are you CURRENTLY charged with or under investigation for a felony or misdemeanor in any jurisdiction?  |
| 5. | <input type="checkbox"/> | <input type="checkbox"/> | During the past two years, have you been convicted of, or pled guilty or no contest to, or entered a plea in abeyance or diversion agreement to, a felony or misdemeanor in any jurisdiction? <b>Consult court records to determine the nature of offenses, including traffic offenses which may be felonies or misdemeanors.</b> |
| 6. | <input type="checkbox"/> | <input type="checkbox"/> | Have you EVER been on probation, or ordered to pay a fine or restitution or complete community service, in connection with any criminal offense or licensing action?  |
| 7. | <input type="checkbox"/> | <input type="checkbox"/> | Have you EVER had a civil judgment entered against you based on fraud, misrepresentation, or deceit?  |

**YES answers require a detailed letter of explanation and copies of all court documents including charging and judgment documents; court dockets; and proof of completion of probation and restitution orders and payment of fines and judgments.**

# LICENSE REQUIREMENT

## CERTIFICATION OF LEGAL PRESENCE FOR UTAH REAL ESTATE, MORTGAGE, APPRAISER, AND TIMESHARE APPLICANTS Effective October 13, 2010

### APPLICANTS PLEASE NOTE:

This document must be completed, signed, and submitted with your application to the Utah Department of Commerce in order to obtain your license. For each section, check the statement that applies to you and enter the data on the line provided before sending it to the Utah Department of Commerce.

**Section 1:** I certify under penalty of perjury that:

- I am a United States citizen with social security number \_\_\_\_\_; or
- I am a qualified alien under 8 U.S.C. 1641:  
I-94 number \_\_\_\_\_; or  
Alien number \_\_\_\_\_

**Section 2:** I certify under penalty of perjury that I am legally present in the United States and that:

- I have a valid driver license, as follows:  
Driver license state of issue \_\_\_\_\_  
Driver license number \_\_\_\_\_; or
- I have a valid state identification card, as follows:  
Identification card state of issue \_\_\_\_\_  
Identification card number \_\_\_\_\_; or
- I do not have a driver license or a state identification card. I understand that the Department of Commerce must verify my legal presence in order to process my application. If I am a qualified alien, I agree to personally appear at the Division of Real Estate and present my I-94 or alien identification card for authentication. If I am a U.S. citizen, I understand that my application will not be processed, nor a license issued to me, until I provide the Department of Commerce with a valid driver license or state identification card.

I hereby certify that I have read and understood this document, and that the information I have provided is true and accurate.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_